



WHITTINGHAM PARISH COUNCIL
Agenda for the Parish Council Meeting
on Thursday 11th July 2024 at 7.15pm
in Goosnargh Village Hall – downstairs

1. APOLOGIES

2. APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 13TH JUNE 2024.
The Chairman is required to sign the [attached Minutes](#) as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda noting that there may be statutory restrictions on the right to participate and vote on that matter – see Standing Order 2023 (13)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2023 (3e & g) should raise them here. This is a time limited session at the discretion of the Chairman.

Invitations to attend have been sent to the Police, County and City Councillors.

NOTE: The Council cannot make a decision or support a scheme unless the matter has been included on the agenda.

5. FINANCIAL STATEMENT 1st – 30th June 2024

The Chairman is requested to verify that the finance and bank statements have been reconciled.

6. REVIEW OF 1ST QUARTER ACCOUNTS

Members are requested to **note** that the supplier of the Banner does not want a donation MIN 24/25.29 and the £150 for installing the dog bag dispensers MIN 24/25.18 has not been paid as the Village Green bins have not yet been installed.

Members are required to approve the 1st quarter statement April to June which details expenditure progress against the budget – [attached](#).

7. ACCOUNTS FOR PAYMENT AND RECEIPTS

Members are required to note and approve the following invoices already paid in accordance with Standing Order 2023 15 (xii)

DETAILS	PAYEE	AMOUNT	METHOD
3,200 dog bags for the dispensers	JRB Enterprise	£130.26	Ref 38

Members are required to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT	METHOD
June Grounds Maintenance	Nurture	£664.62	BACs
Apply weedkiller to football pitch	Danvic turfcare	£270.00	BACs
Ink cartridges, paper & stationery	Viking	£143.83	BACS
Clerk Salary July (revised tax code)	J Buttle	£1,522.11	BACs
PAYE	HMRC	£212.37	BACs
Employer Nat Ins	HMRC	£141.74	BACs
Pension	NEST	£88.55	DD
E-On bill	E-On	£17.64	DD

NOTE – Cllr Eccles has been added to the Easy website email list and following a review of the account, fees will be reduced from £58.08 to £48.84 from August 2024.

8. CPRE MEMBERSHIP RENEWAL

The CPRE can provide advice and object to major planning applications. In addition to the annual membership fee, there is an option to pay an extra £12 to the CPRE Lancashire group to protect local green spaces, an extra £24 to train volunteers in tree & hedgerow surveying / planting and an extra £30 to help maintain footpaths and signposts.

Members are requested to confirm if they wish to renew membership to the CPRE at £36 with any additional options outlined above.

9. COMMUNITY INFRASTRUCTURE LEVY - BUSINESS PLAN

Members are requested to approve the quarterly CIL Finance report – attached

Members are requested to comment on the items shown in red on the attached CIL Business Report in addition to the following specific items

a) PROW – Information boards.

Work is progressing on the signs and leaflets as shown in the attached document. The Clerk has a Teams meeting scheduled on the 9th July where proof reading will be confirmed and the missing data will be added. The meeting will also include the addition of a QR link to the Parish Council website and the addition of a disclaimer to use an Ordnance Survey map. MIN 22/95

Members are requested to confirm that the sign boards will be the illustrative map and quick start guide with the leaflets containing the text information.

b) SPID repairs

Further to MIN 24/25.37 The Clerk met the SPID engineer on site whilst all the SPIDs were tested. He has confirmed that the Bluetooth connection is not working on the Whittingham Road SPID, so the damaged SPID – which is still operational – has been temporarily erected there.

The solar panel on the Halfpenny Lane SPID - nearest the Alston Arms - has a failed connector so the panel has been removed for repair.

If the SPID and Panel can be repaired, we will have 3 working SPIDs but a new solar panel still needs to be purchased to replace the one damaged by the vehicle.

If the repairs are considered too costly, the purchase of replacement devices will be added to the Sept meeting as LCC are yet to replace the damaged pole.

Members are requested to confirm that the Clerk monitors the situation – circulating the repair quotes by email - prior to the decision being confirmed at the September meeting.

10. ST JOHN'S CHURCH

Under MIN 24/25.40 of the June meeting, Members resolved that the Council engages with Homes England to get them to 1) carry out remedial work to prevent further deterioration and 2) progress a redevelopment initiative of their own to secure the long-term future of the church.

Under MIN 24/25.41 of the June meeting, Members resolved that the Council delegate the fine tuning of the 'Invitation to Tender' to the Clerk and Cllr Price.

Members are requested to note that the Clerk will provide a verbal update on the progress.

11. SPEED HUMPS AND JUNCTION TABLES – CUMERAGH LANE

In accordance with the planning conditions for the Barratt estate off Cumeragh Lane, Lancs County Council are proposing to introduce speed cushions and junction tables as shown on the attached plan.

Members are requested to comment on the proposals which have been added to the Parish Council website.

12. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

Members are requested to consider and approve the attached delegated representations on the following summarised applications

06/2024/0635 Dormer extension to front of 17 Beacon Drive

06/2024/0655 Removal of glass porch screen and alterations at 21 Churchgate

13. NOTE NEW CORRESPONDENCE

Members are requested to NOTE the following items, in addition to any new correspondence or items of concern received since the issue of the agenda.

At the Annual Parish Meeting in May, reference was made to the lack of information since the consultation was issued on the proposed new primary school in Whittingham.

A reply has now been received which states

We can confirm that the proposal to establish this new school for September 2026 was included in the 2023 Basic Need Delivery Plan(2024 to 2026) and we are progressing this project. A further consultation engagement is planned for later this year. I appreciate that it might appear that progress on the proposal is slow, however I would mention that the timeline for the establishment of a new primary school is 3+ years. We remain on track to have a new school in place by September 2026.

Lancs County Council stated that they have escalated the Parish Council's request to include a 'date of issue' on Traffic Regulation Orders. The Clerk has requested an update.

Members are requested to **note** the following temporary road closures

- Goosnargh Lane, Goosnargh from **23/07/24** to **25/07/24** to enable Network Plus on behalf of United Utilities to install a new customer connection works to take place.
- Whittingham Lane, Grimsargh on **14/08/24** to enable Openreach on behalf of British Telecom to carry out pole replacement works.

In response to the Clerk's email not to use Brabiner Lane, LCC have replied

We have considered the valid points raised, and we are currently in negotiations with the utility company about a suitable diversion route that will also accommodate HGVs. Out street works team will notify you of the agreed diversion route as soon as possible

14. DATE OF NEXT ORDINARY COUNCIL MEETING

Thursday 12th Sept 2024 at 7.15pm in Goosnargh Village Hall.

END